



MOGALAKWENA LOCAL MUNICIPALITY

# VACANCY

*"The Arterial City of Choice"*

***Mogalakwena Local Municipality hereby invites applications from experienced, qualified, innovative, committed, energetic individuals with vision for appointment to the following positions:***

## OFFICE OF THE MUNICIPAL MANAGER DIVISIONAL MANAGER: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

**Duties:** Reporting directly to the COO, the incumbent will perform the following duties:

- Ensure that MPAC reports are tabled in Council and track implementation of MPAC resolutions by Council
- Administrate and monitor day to day performance of MPAC personnel
- Report to Municipal Manager, on administrative challenges and make recommendations on corrective action to be taken
- Play an active role in advancing MPAC oversight interest at the level of Senior Management Committee
- Assist and support the Chairperson in terms of MPAC oversight role
- Ensuring compliance with the Municipal Finance Management Act, Regulations, Procedures, Circulars and other applicable legislation
- Ensure that recommendations are developed to enhance effective oversight in pursuit of good governance and accountability
- Liaise with management on all matters relating to oversight
- Develop and compile items for consideration by MPAC committee
- Analyse council resolutions relating to MPAC and facilitate execution
- Conduct research on all delegated functions and report to MPAC
- Execute any other functions delegated from time to time by the Municipal Manager

**Requirements:** Must have Matric plus NQF level 7 qualification preferably B – Degree in Public Administration, Public Management, Law, Accounting or Auditing or a related field, 5 years relevant experience, of which 3 should be at supervisory level. Managerial experience at Local Government will be added advantage, knowledge of municipal systems, computer literacy, ability to work under pressure, good interpersonal skills, ability to interpret statutes and analyses related documents, ability to conduct research in various aspects of local government and report writing skills

**Salary Scale:** R 560 376.00 per annum

**Closing date: 02 June 2025 @12pm**

**(NO APPLICATIONS WILL BE ACCEPTED AFTER THE CLOSING DATE)**

**Mogalakwena Municipality subscribes to the principles of equal employment and affirmative action. We welcome applications from people with disabilities.**

**NB: The language policy of the Council is English**

**Appointments on the above-mentioned positions will be on the competency of the Municipal Manager and no canvassing will be allowed.**

**Due to high crime rate/fraud enquiries should strictly be directed to:**

**Ms. K Bontsi – (015) 491 9634 OR Ms. S S Baloyi (015) 491 9794**

The compulsory Mogalakwena Municipality's application form (obtainable from [www.mogalakwena.gov.za](http://www.mogalakwena.gov.za) or from the Mogalakwena municipal offices) together with a comprehensive CV and certified copies of qualifications should be sent to The Manager: Corporate Support Services, P O Box 34, Mokopane, 0600 or hand deliver at the Frontdesk / Reception area of 54 Retief Street Mokopane.

**ONLY CANDIDATES WHO COMPLETE THE APPLICATION FORM IN FULL AND ATTACH CERTIFIED COPIES OF QUALIFICATIONS WILL BE CONSIDERED DURING SHORT LISTING.**

**PLEASE NOTE THAT FAXED, Z83 FORMS AND EMAILED APPLICATIONS WILL NOT BE ACCEPTED.**

Should you not hear from us two months after the closing date you may assume that your application was unsuccessful. No further correspondence will be entered into with regard to this matter.